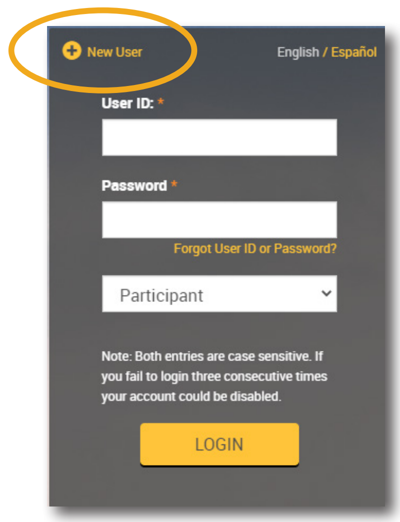
Account Access Guide

Please follow the instructions in this Account Access Guide if:

- You are enrolling in your employer's retirement plan for the very first time, OR
- You are already enrolled in your employer's retirement plan but you are accessing your account on this user site for the very first time.

As part of your initial account access, you'll be guided through a series of steps to create a comprehensive retirement savings strategy, including your investment selections, your contribution/savings rate, and your account's beneficiaries.

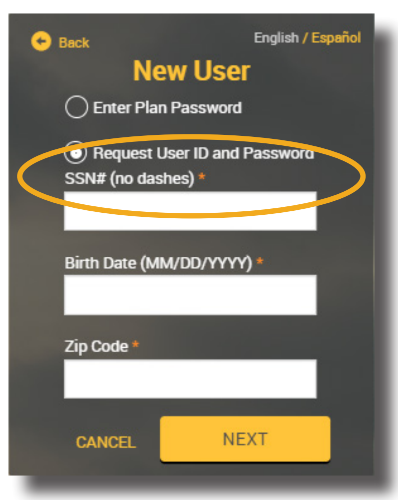
Step 1 Go to ***www.trpc401k.com***



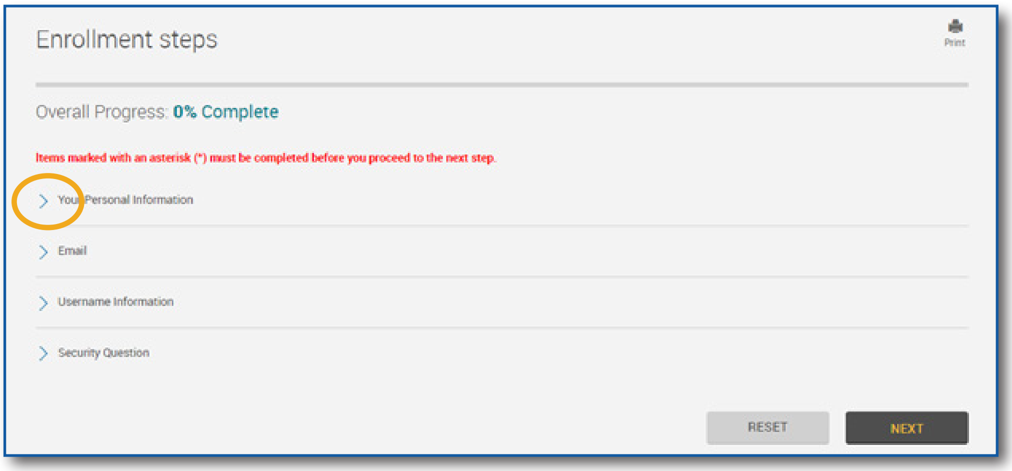
Step 2 Click ***New User*** in the top left corner of the log-in tile.

Step 3 Select the ***Request User ID and Password*** option on the New User tile (**please do not select Enter Plan Password**). Enter your Social Security Number (no dashes), your Birth Date (MM/DD/YYYY), and Zip Code, and select ***Next***. You will then be asked to verify your Birth Date and Zip Code.

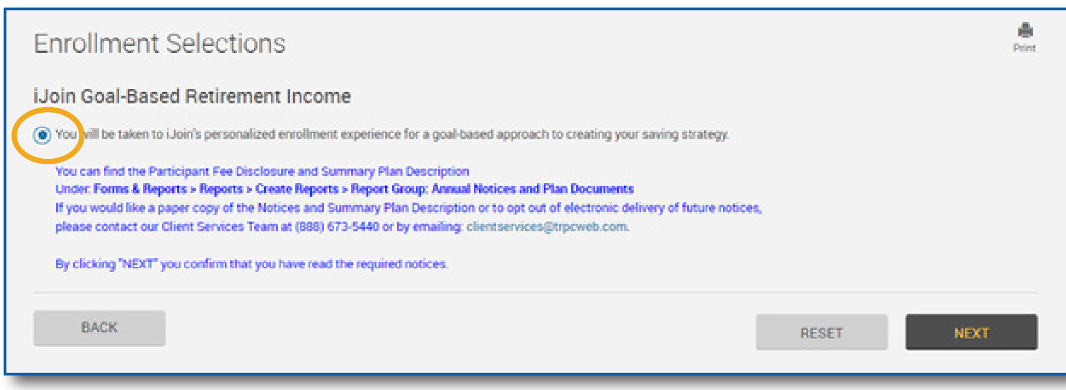
Important Note: to initiate your enrollment, for security purposes the Zip Code that you enter must match the Zip Code that was provided to us by your employer. If you attempt to enter a Zip Code and receive an error message, please do not enter that same Zip Code a second time or your account will be locked. Instead, please verify the Zip Code that was provided to us by your employer before you try again.



Step 4 Once logged in, you will be asked to answer three Security Questions, provide your phone number and email address, and change your Username and Password. To expand a section on the ***Enrollment Steps*** page, please select the **>** symbol to the left of the section.



Step 5 On the ***Enrollment Selections*** page, select ***iJoin® Goal-Based Retirement Income*** and follow the steps to complete your comprehensive retirement savings strategy.



Questions

If you have questions about completing your initial account access or navigating the user site, please call TRPC Client Services at 888-673-5440, Monday through Friday between 8am-8pm ET.